



HANDBOOK HIGHLIGHTS

(See Student Handbook for complete list of rules & consequences)

LUNCH



- NO FOOD DELIVERIES (except by parents or grandparents).
- **ONLY parents/grandparents** can deliver food to their own student(s), they **cannot bring food for friends**. This is a Texas Public School Nutrition Policy!
- Students may not have food delivered by outside vendors/restaurants to campus.
- All such deliveries will be denied/turned away.
- Visitors at lunch may only be immediate family members and any under the age of 18 must be accompanied by an immediate adult family member.

CELL PHONES / ELECTRONIC DEVICES & ACCESSORIES



Mobile phones and other electronic devices may only be used on campus before & after school, as well as in the cafeteria during their lunch unless a teacher has approved use as part of class instruction. Any device that is displayed/visible or makes a noise (even if not visible) will be taken up and turned into the office.

1st Offense – Parent will be notified & student can pick up at the end of school day

2nd & 3rd Offense – Parent will be notified & student can pick up at the end of school day after paying \$15 fee

4th & Subsequent Offenses – Parent will be notified & parent must pick up the phone from the office after paying a \$15 fee. Consequences will be at administrator's discretion.

*****The use of any electronic device to capture images, video and/or audio is strictly prohibited anywhere and anytime on the campus.*****



TARDIES

****ALL tardies must go to the office for tardy pass****

If a student arrives to school late or is not in class when the bell rings to start each class period, they will be counted tardy. (If the student brings in a note from a medical/dental appointment it will not be counted as a tardy.)

Consequences for Tardies:

1 st - 3 rd Tardy	Warning & Parent Contact
4 th - 6 th Tardy	Lunch Detention & Parent Contact
7 th - 9 th Tardy	Before/Afterschool Detention & Parent/Administrator Conference
10 th + Tardy	Begin Truancy Procedures



ABSENCES ~ NOTES REQUIRED

Report an Absence

Please use the following email addresses to report student absences. This can be found on the tiogaisd.net website and will notify the attendance clerk and health office on the selected campus.

High School

HSattendance@tiogaisd.net

Elementary or Middle School

ELMS.Attendance@tiogaisd.net

LEAVING EARLY – STUDENT DRIVERS

If the student's parent will authorize the student to leave campus unaccompanied, a note provided by the parent must be submitted to the main office that morning. A phone call received from the parent may be accepted, but the school may ultimately require a note to be submitted for documentation purposes. Once the office has received information that the student's parent consents to the student leaving campus, a pass will be issued to the student to hand to his or her teacher with the necessary information. The student must sign out through the main office and sign in upon his or her return, if the student returns the same day.

*****This applies – even if the student is 18 years old or older.**

