



# Tioga ISD

## RETURNING STUDENT REGISTRATION

**For the 2021-2022 School Year**

**Registration Window Open May 10 through May 23**

Any student that was enrolled at Tioga ISD on the last day of school for the previous year is a returning student and will need to be registered through the **Ascender Parent Portal** located on the [Parent/Student tab](#) at **[www.tiogaisd.net](http://www.tiogaisd.net)**

You must have an active Parent Portal account to complete the registration process.

If you can't log in to your Parent Portal contact your campus at:

Elementary/Middle School: [terri.tackett@tiogaisd.net](mailto:terri.tackett@tiogaisd.net)

High School: [sondra.hall@tiogaisd.net](mailto:sondra.hall@tiogaisd.net)

During the district's online registration window, the Summary page of the Parent Portal will display a **2021-2022 Registration** button below the student's name. If the button is red or yellow, there are registration forms that need your attention; if the button is green all registration forms have been submitted.

1. Click **2021-22 Registration**. The online registration wizard opens and lists all forms on the left side of the screen.
2. Click **Start Registration** or **Resume Registration**. Forms will require one of the following actions:
  - \* **View-Only** — View the form information on the right of the screen. Clicking **Next Form** confirms that you viewed the form.
  - \* **Download** — Click **Download Attached Document** to open, save or print the form. Clicking **Next Form** confirms that you viewed the form.
  - \* **Review and Update** — Review, add, update or enter data where applicable, then click **Next Form**.
3. At any time you can click **Save Form** to leave online registration and continue at a later time. Once you have viewed and updated all required form, click **Finish**.

A new window opens which lists the dates that each form was completed.

If you do not have access to a computer, we will have open computers at the ELEM/MS, each day, May 10—19.

We also, will have open computers at the high school the same dates, and on May 18 from 4:00– 6:00 for anyone.

