

The meeting was called to order by President Rachael McAden at 6:35pm.

Those in attendance: Jana Smith, April Rocconi, Trina Colteryahn, Brooke Henneman, Kristi Staples, Rachael McAden, Christy Garcia, Loree Eddleman, Terri Tackett, Patricia Stewart, Amber Schneider, Tawny Hurst, Patty Wheeler, Heather LeGate.

Review of the Minutes from September by April Rocconi. Motion to approve the minutes was made by Kristi Staples and seconded by Trina Colteryahn.

Officer's Report:

Treasurer Kristi Staples

A treasurers report was given. The August ending Balance was \$10,819.26 a deposit was made from the Big Kahuna Fundraiser totaling \$18,484.00. This total does not include any online sales nor does it reflect what payment is due to Big Kahuna.

Old Business:

Big Kahuna - Product Delivery will be the week of Oct. 24th. Limo ride will be in January.

New Business:

Request for Sponsoring a Run and Other Request - Entire Focus is on Fall Festival - New Projects on Hold until November meeting.

Box Tops - Fall Collection ends October 29, 2016. Competition for most collected. Kristina is doing a great job.

Fall Festival - October 29, 2016

* **Posters/Table Tents/Flyers** - please pick-up and distribute.
Sonic will attach the flyers to orders prior to event

* **Live and Silent Auction** - please pick-up Business Letter and Charitable receipt. Amber is working on getting 5th grade to help with handling auction items during Live Auction.

* **Donations** - Open to all to accept and collect - If you personally know of a business please ask - even if they have been asked already just tell them thank you for their support.

* **Auctioneer** is set

* **Location/Set Up** - Silent Auction items will be set up down the hall from the Cafeteria. Live auction items will be displayed on the stage and class projects will be displayed against the wall leading to the gym. A Map will be made up this year to hand out to better facilitate moving around and locating all the games and activities available.

* **Payment processing** - ordered Square for Credit Card payments

Fall Festival - Cont.

Class Projects & Raffle Tickets- Tickets will be distributed approximately 2 weeks prior to the Festival. \$10/each or 3/\$25. Will also be selling tickets at the door. Need different color tickets for pre-sold raffle tickets versus those sold the day of the festival. Also need to check on Buckets for teachers and get additional buckets for the new teachers.

Tickets Sales - Ask the School Board members to work sales at the door again this year. Will have 2 areas set up for ticket sales.

Food for Sale - Will need to check with Dr. Holloway

Teacher Hospitality Room- Trinia and Tawny will work together - Tawny will set up Sign-up Genius to help coordinate food items to bring.

Child Care - Looking for a group to work from 6-9. Discussed offering money as incentive. Discussed Paying approximately \$300 to the group. Heather LeGate will help get ideas/activities together to keep kids entertained.

Parking Shuttle - Worked well last year - will offer again this year.

Face Painting - need more stations!

Photo Booth- Terri will work on backdrop and props - will also need to determine location- not that many participated last year but having a map this year will help.

Costume Contest - Good idea need to expand on ideas.

Decorations- Amber will work on getting burlap and jars and Heather will check on Balloons.

Mad Men - 4-5pm to give Fathers, Uncles, Grandfathers, etc an opportunity to help and give the teachers a break so they can eat, check-out auction items,etc. before putting games away and starting auction. Tawny will set up Sign-up Genius - will need email address and shirt size for those that can volunteer.

Facebook- everyone liked the idea of posting a few of the items on Facebook to help spread the word and showcase some great items available. Will continue to post updates.

Setup/Take Down - will need volunteers for Friday night and Sunday

Will be meeting every Monday at 6:30 in the School Library to discuss and finalize details

Due to Monday, 10/10/2016 being a school Holiday the next meeting will be held on Tuesday, October 11, 2016 at 6:30 in the School Library.

Adjourned at 7:25 - Motion was made by Trina and seconded by Kristi Staples.

April Rocconi